

# **Performing Arts Center Board Minutes 10/07/2009**

SIMSBURY PERFORMING ARTS CENTER BOARD  
SPECIAL MEETING  
OCTOBER 7, 2009

## **I. CALL TO ORDER**

Dave Ryan called the meeting to order at 7:06 p.m. In addition to Mr. Ryan, Board members Leo Collins (via teleconference), Janet Goman, Ken Mason, Greg Piecuch, and Adam Sharaf were present. Also in attendance were Gerry Toner, Director of Parks & Recreation, and Selectman Bob Hensley, BOS liaison.

## **II. ADOPT A PAC MANAGEMENT RFP EVALUATION PROCEDURE**

The Board agreed to the following RFP evaluation procedure: (a) the Board will review the proposals during the October 7 meeting and decide which candidates to interview; (b) interviews would be conducted by the Board during the week of October 12, preferably on October 14, depending on the availability of the candidates; (c) references are to be contacted by Mr. Toner, with a report to be given to the Board prior to its October 21 meeting; and (d) the Board will discuss and vote on a recommendation during its October 21 meeting.

## **III. DISCUSS RFP RESPONSES AND CHOOSE A SET TO CONSIDER IN DETAIL**

The Board reviewed and discussed the RFP responses.

Mr. Mason moved to select the following four candidates to be interviewed: (a) Douglas Kupper (Tapeworks); (b) David Bell

(Academic Theater Consultants); (c) Martin Rotblatt; and (d) Thomas E. Vincent. Mrs. Goman seconded the motion. The motion passed unanimously.

#### IV. SET A SCHEDULE AND SELECT THE EVALUATION PARTICIPANTS

It was agreed that Mr. Toner will contact the candidates and schedule interviews between October 13 and October 16, preferably on preferably on October 14. It was agreed that the interview participants will be the members of the PAC Board and Mr. Toner.

#### V. ADJOURNMENT

Mr. Piecuch moved to adjourn at 8:17 p.m. Mr. Sharaf seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Gregory W. Piecuch  
Vice-Chairman